Each section from the L & E is described below with three columns. The first column indicates the Number associated with the Field on the L & E, the next column indicates the Field Description Name and the last column represents the Data Description.

Generic Information Section:

Number	Field Description	Data Description
1	Name	Employee Name
2	SS#	Social Security Number
3	Ctr ID	Center Identification Number
4	Basic Rate	Hourly Salary Rate (includes
		Locality Pay)
5	OT Rate	Hourly Overtime Rate (includes
		Locality Pay)
6	Basic Annual	Annual Salary (includes Locality
		Pay)
7	Pay Date	Pay Date
8	PP End	Pay Period Ending Date
9	PP No.	Pay Period Number
10	Lv PP No.	Leave Pay Period Number
11	Org Assigned	Organization Assigned
12	Org Located	Organization Located
13	Org Detail	Organization Detailed
14	T & A Code	Time & Attendance Distribution
		Code
15	FEHB	Federal Employee's Health
		Benefit Code
16	Grade	Pay Grade
17	Step	Pay Step
18	Seq	Leave and Earnings Print
		Sequence Numbering

Earnings Section:

Number	Field Description	Data Description
19	Base Biwk Hrs	Base Biweekly Hours includes
		AL, SL. Regular Pay, TOA, Used
		Comp. Time, Holiday Leave,
		Restored Leave, Military Leave,
		Religious Leave, Administration
		Leave, Extended Leave, COP
		Leave, Graduate Leave, Jury
		Leave, Comp. Leave, Credit
		Hours Used, Home Leave,
		Donated Annual Leave, Locality
		Pay, Availability Pay and
		Severance Pay
20	Base Biwk Amt	Base Biweekly Amount Paid
		(includes Locality Pay)
21	Base Adj Amt	Base Adjustment Amount Paid
		(includes Locality Pay)
22	Base YTD Earn	Base Year to Date Earnings Paid
		(includes Locality Pay)
23	O/T Biwk Hrs	Overtime Biweekly Hours
24	O/T Biwk Amt	Overtime Biweekly Amount
25	O/T Adj Amt	Overtime Adjustment Amount
26	O/T YTD Earn	Overtime Paid Year to Date
27	Night Diff Biwk Hrs	Night Differential Biweekly
		Hours
28	Night Diff Biwk Amt	Night Differential Biweekly
		Amount
29	Night Diff Ad. Amt	Night Differential Adjustment
		Amount
30	Night Diff YTD Earn	Night Differential Paid Year to
		Date
31	Sun Diff Biwk Hrs	Sunday Differential Biweekly
		Hours
32	Sun Diff Biwk Amt	Sunday Differential Biweekly
		Amount
33	Sun Diff Adj Amt	Sunday Differential Adjustment
		Amount
34	Sun Diff YTD Earn	Sunday Differential Paid Year to
		Date
35	Adw/Bonus Biwk Hrs	Not Applicable
36	Adw/Bonus Biwk Amt	Award/Bonus Biweekly Amount
37	Awd/Bonus Adj Amt	Not Applicable
38	Awd/Bonus YTD Earn	Award/Bonus Paid Year to Date
39	Hlwk/Credit Biwk Hrs	Holiday Worked/Credit Hours
		Biweekly Hours
40	Hlwk/Credit Biwk Amt	Holiday Worked/Credit Hours
		Biweekly Amount
41	Hlwk/Credit Adj Amt	Holiday Worked/ Credit Hours
		Adjustment Amount

Number	Field Description	Data Description
42	Hlwk/Credit YTD Earn	Holiday Worked/Credit Hours
		Paid Year to Date
43	Haz Duty Biwk Hrs	Hazard Duty Biweekly Hours
44	Haz Duty Biwk Amt	Hazard Duty Biweekly Amount
45	Haz Duty Adj Amt	Hazard Duty Adjustment
		Amount
46	Haz Duty YTD Earn	Hazard Duty Paid Year to Date
47	Lump Biwk Hrs	Lump Sum Leave Biweekly
		Hours
48	Lump Biwk Amt	Lump Sum Leave Biweekly
		Amount
49	Lump Adj Amt	Lump Sum Leave Adjustment
		Amount
50	Lump YTD Earn	Lump Sum Leave Paid Year to
		Date
51	Comp Pd. Biwk Hrs	Compensatory Biweekly Hours
52	Comp Pd Biwk Amt	Compensatory Biweekly Amount
53	Comp Pd Adj Amt	Not Applicable
54	Comp Pd YTD Earn	Compensatory Paid Year to Date
55	AUO Biwk Hrs	Not Applicable
56	AUO Biwk Amt	Administratively Uncontrollable
		Overtime Biweekly Amount
57	AUO Adj Amt	Administratively Uncontrollable
	ATIO TIME T	Overtime Adjustment Amount
58	AUO YTD Earn	Administratively Uncontrollable
	C I D' I II	Overtime Paid Year to Date
59	Cola Biwk Hrs	Not Applicable
60	Cola Biwk Amt	Cost of Living Allowance
61	Colo Adi Amt	Biweekly Amount Cost of Living Allowance
01	Cola Adj Amt	Adjustment Amount
62	Cola YTD Earn	Cost of Living Allowance Paid
02	Cola 11D Eath	Year to Date
63	FireFighter Biwk Hrs	Not Applicable
64	FireFighter Biwk Amt	Fire Fighters Biweekly Amount
65	FireFighter Adj Amt	Fire Fighters Adjustment
0.5	The Ighter Hay Inne	Amount
66	FireFighter YTD Earn	Fire Fighters Paid Year to Date
67	Supr Diff Biwk Hrs	Not Applicable
68	Supr Diff Biwk Amt	Supervisory Differential
		Biweekly Amount
69	Supr Diff Adj Amt	Supervisory Differential
		Adjustment
70	Supr Diff YTD Earn	Supervisory Differential Paid
	•	Year to Date

Number	Field Description	Data Description
71	Forgn Diff Biwk Hrs	Not Applicable
72	Forgn Diff Biwk Amt	Foreign Differential Biweekly
		Amount
73	Forgn Diff Adj Amt	Foreign Differential Adjustment
		Amount
74	Forgn Diff YTD Earn	Foreign Differential Paid Year to
		Date
75	Ret Allow Biwk Hrs	Not Applicable
76	Ret Allow Biwk Amt	Retention Allowance Biweekly
		Amount
77	Ret Allow Adj Amt	Retention Allowance Adjustment
		Amount
78	Ret Allow YTD Earn	Retention Allowance Paid Year
		to Date
79	Staff Diff Biwk Hrs	Not Used
80	Staff Diff Biwk Amt	Not Used
81	Staff Diff Adj Amt	Not Used
82	Staff Diff YTD Earn	Not Used
83	EIC Biwk Hrs	Not Applicable
84	EIC Biwk Amt	Earned Income Credit Biweekly
		Amount
85	EIC Adj Amt	Earned Income Credit Biweekly
		Adjustment Amount
86	EIC YTD Earn	Earned Income Credit Paid Year
		to Date
87	Bd Refund Biwk Hrs	Not Applicable
88	Bd Refund Biwk Amt	Bond Refund Biweekly Amount
89	Bd Refund Adj. Amt	Not Applicable
90	Bd Refund YTD Earn	Bond Refund Paid Year to Date
91	Stat Cut Biwk Hrs	Not Applicable
92	Stat Cut Biwk Amt	Statutory Cut Biweekly Amount
93	Stat Cut Adj Amt	Not Applicable
94	Stat Cut YTD Earn	Statutory Cut Year to Date
		Earnings Paid
95	B/W PAY	Total Biweekly Gross Earnings

Taxes and Deductions Section:

Number	Field Description	Data Description
96	Fed Tax Biwk Amt	Federal Tax Biweekly Deduction
97	Fed Tax Adj Amt	Federal Tax Adjustment
98	Fed Tax YTD Deductions	Federal Tax Deduction Year to
		Date
99	State Tax Biwk Amt	State Tax Biweekly Deduction
100	State Tax Adj. Amt	State Tax Adjustment
101	State Tax YTD Deductions	State Tax Deductions Year to
		Date
102	Frmr St Tx Biwk Amt	Not Applicable
103	Frmr St Tx Adj. Amt	Former State Tax Adjustment
104	Frmr St Tx YTD Deductions	Former State Tax Deductions
		Year to Date
105	City/Cty Biwk Amt	City/County Biweekly Deduction
106	City/Cty Adj. Amt	City/County Biweekly
		Adjustment
107	City/Cty YTD Deductions	City/County Deductions Year to
		Date
108	OASDI Biwk Amt	Old Age Survivors Disability
		Insurance (Social Security)
		Biweekly Deduction
109	OASDI Adj Amt	OADSI Adjustment
110	OASDI YTD Deductions	OASDI Deductions Year to Date
111	HIT Biwk Amt	Health Insurance Tax (Medicare)
		Biweekly Deduction
112	HIT Adj Amt	HIT Adjustment
113	HIT YTD Deductions	HIT Deductions Year to Date
114	CSRS Biwk Amt	Civil Service Retirement System
		Biweekly Deduction
115	CSRS Adj Amt	CSRS Adjustment
116	CSRS YTD Deductions	CSRS Deductions Year to Date
117	FERS Biwk Amt	Federal Employee Retirement
		System Biweekly Deduction
118	FERS Adj Amt	FERS Adjustment
119	FERS YTD Deductions	FERS Deductions Year to Date
120	FEHB Biwk Amt	Federal Employees Health
		Benefits Biweekly Deduction
121	FEHB Adj Amt	FEHB Adjustment
122	FEHB YTD Deductions	FEHB Deductions Year to Date
123	FEGLI Biwk Amt	Federal Employees Group Life
		Insurance Biweekly Deduction
124	FEGLI Adj Amt	FEGLI Adjustment
125	FEGLI YTD Deductions	FEGLI Deductions Year to Date
126	TSP Biwk Amt	Thrift Savings Plan Biweekly
		Deduction
127	TSP Adj Amt	TSP Adjustment
128	TSP YTD Deductions	TSP Deductions Year to Date

Number	Field Description	Data Description
129	Vol Allot Biwk Amt	Voluntary Allotment Biweekly
		Deduction
130	Vol Allot Adj Amt	Not Applicable
131	Vol Allot YTD Deductions	Voluntary Allotment Year to
		Date Deductions
132	CFC Biwk Amt	Combined Federal Campaign
		Biweekly Deduction
133	CFC Adj. Amt	CFC Adjustment
134	CFC YTD Deductions	CFC Year to Date Deductions
135	Bonds Biwk Amt	Multiple Bond Biweekly
		Deduction
136	Bonds Adj Amt	Not Applicable
137	Bonds YTD Deductions	Bond Year to Date Deductions
138	NEBA Biwk Amt	NASA Employees Benefits
		Association - Life Insurance
		Biweekly Deduction
139	NEBA Adj Amt	Not Applicable
140	NEBA YTD Deductions	NEBA Year to Date Deductions
141	Dues Biwk Amt	Union/Senior Executive
		Association Biweekly Deduction
142	Dues Adj Amt	Union/SEA Adjustment
		Deduction
143	Dues YTD Deductions	Union/SEA Year to Date
		Deductions
144	TSP Loan Biwk Amt	Thrift Savings Plan Loan
		Biweekly Deduction
145	TSP Loan Adj Amt	Not Applicable
146	TSP Loan YTD Deductions	TSP Loan Year to Date
		Deductions
147	US Indebt Biwk Amt	Multiple Federal Indebtedness
1.10		Biweekly Deduction
148	US Indebt Adj Amt	Not Applicable
149	US Indebt YTD Deductions	US Indebtedness Year to Date
1.50		Deduction
150	Bankrupt Biwk Amt	Bankruptcy Biweekly Deduction
151	Bankrupt Adj Amt	Bankruptcy Adjustment
152	D. I. (Y/DD D. I. ()	Deduction
152	Bankrupt YTD Deductions	Bankruptcy Year to Date
152	Child Core Dissals Asset	Deductions Multiple Child Support Perments
153	Child Sup Biwk Amt	Multiple Child Support Payments Biweekly Deduction
154	Child Sun Adi Amt	·
155	Child Sup Adj Amt Child Sup YTD Deductions	Not Applicable Child Support Year to Date
155	Cinia Sup 1 1D Deductions	Deductions
156	Garnish Biwk Amt	Garnishment Biweekly Deduction
157	Garnish Adj Amt	Not Applicable
158	Garnish YTD Deductions	Garnishment Year to Date
136	Garmsn 11D Deductions	Deductions
159	Mil Dep Biwk Amt	Military Deposit Biweekly
137	MIII Dep Diwk Allit	williary Deposit Diweekly

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	Deduction

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Number	Field Description	Data Description
160	Mil Dep Adj Amt	Not Applicable
161	Mil Dep YTD Deductions	Military Deposit Year to Date
		Deductions
162	Other Biwk Amt	Bill of Collection/Miscellaneous
		Deduction/Advance Pay Biweekly
		Amount
163	Other Adj Amt	Other Adjustment Amount
164	Other YTD Deductions	Other Deductions Year to Date
165	B/W DED	Total Biweekly Deductions
166	B/W NET PAY	Total Biweekly Net Pay Earnings
167	GROSS YTD	Gross Year to Date Earnings

Tax Information Section:

Number	Field Description	Data Description
168	State Code	State Tax Entity
169	Fed Marital	Federal Marital Code
170	St Marital	State Marital Code
171	City Marital	Local Marital Code
172	Fed Exempt	Number of Federal Exemptions
173	St Exempt	Number of State Exemptions
174	City Exempt	Number of City Exemptions
175	Fed Add Exempt	Not Applicable
176	St Add Exempt	Number of State Additional
		Exemptions
177	City Add Exempt	Number of Local Additional
		Exemptions
178	Fed Add Amount	Federal Tax Additional Amount
		Withheld
179	St Add Amount	State Tax Additional Amount
		Withheld
180	City Add Amount	Local Tax Additional Amount
		Withheld
181	Ytd Net Erngs	Gross Year to Date Earnings Less
		Year to Date Deductions

Permanent Change of Station (PCS) Year To Date Section:

Number	Field Description	Data Description
182	Taxable YTD	PCS Taxable Year to Date
		Earnings
183	Non Tax YTD	PCS Non Taxable Year to Date
		Earnings
184	Fed Tax YTD	PCS Federal Income Tax
		Withheld Year to Date
185	St Tax YTD	PCS State Income Tax Withheld
		Year to Date
186	City/Cty YTD	PCS City/County Income Tax
		Withheld Year to Date
187	HIT YTD	PCS Health Insurance Tax
		(Medicare) Withheld Year to
		Date
188	OASDI YTD	PCS Old Age Survivors
		Disability Insurance (Social
		Security) Withheld Year to Date

Thrift Savings Plan (TSP) Distribution Section:

There are currently three distribution plans available to Government employees. The categories are as follows:

- G = Government Securities Investment Fund
- F = Fixed Income Index Investment Fund
- C = Common Stock Index Investment Fund

Employees who are in the Civil Service Retirement System (CSRS) will not have Basic or Matching distributions.

There are two categories on the Leave and Earning Statement which are listed; but will be used for future funds. They are as follows:

- S = Future Category
- I = Future Category

Number	Field Description	Data Description
189	TSP Perct/Amt	Thrift Savings Plan Percentage
		Rate or Amount
190	Fund G Curr	G Fund Biweekly Employee
		Contribution
191	Fund G Basic	G Fund Biweekly Gov't Basic
		Contribution
192	Fund G Match	G Fund Biweekly Gov't
		Matching Contribution
193	Fund G YTD	G Fund Year to Date Total
		Contributions (Employee + Basic
		+ Match)
194	Fund F Curr	F Fund Biweekly Employee
		Contribution
195	Fund F Basic	F Fund Biweekly Gov't Basic

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	Contribution

Number	Field Description	Data Description
196	Fund F Match	F Fund Biweekly Gov't Matching
		Contribution
197	Fund F YTD	F Fund Year to Date Total
		Contributions (Employee + Basic
		+ Match)
198	Fund C Curr	C Fund Biweekly Employee
		Contribution
199	Fund C Basic	C Fund Biweekly Gov't Basic
		Contribution
200	Fund C Match	C Fund Biweekly Gov't Matching
		Contribution
201	Fund C YTD	C Fund Year to Date Total
		Contributions (Employee + Basic
		+ Match)
202	Fund S Curr	Future Category
203	Fund S Basic	Future Category
204	Fund S Match	Future Category
205	Fund S YTD	Future Category
206	Fund I Curr	Future Category
207	Fund I Basic	Future Category
208	Fund I Match	Future Category
209	Fund I YTD	Future Category

Bond Section:

Number	Field Description	Data Description
210	Bond 1 Balance	Bond Balance for 1st Bond
211	Bond 2 Balance	Bond Balance for 2nd Bond
212	Bond 3 Balance	Bond Balance for 3rd Bond
213	Bond 4 Balance	Bond Balance for 4th Bond
214	Other Balance	Bond Balance for 5th thru 10th

Cumulative Retirement/Military Deposit Section:

Number	Field Description	Data Description
215	CSRS	Civil Service Retirement System
		Cumulative Amount
216	FERS	Federal Employees Retirement
		System Cumulative Amount
217	MIL CUM	Military Deposit Cumulative
		Deduction Amount
218	MIL INT	Military Deposit Cumulative
		Interest Amount
219	MIL BAL	Military Deposit Current Balance
		Due Amount

Remark Section (Number 220):

The Remark Section may contain comments provided by the Consolidated Payroll Office (CPO) for any type of payroll notification for each center.

Annual Leave Section:

NumberField DescriptionData Description221PYCO YTDPrior Year Carry Over Balance222Earn Curr PPAccrued Current Pay Period223Earn YTDAccrued Year to Date224Used Curr PPUsed Current Pay Period225Used YTDUsed Annual Leave Year to Date226RIC Curr PPReduction In Credit Current Pay
223 Earn YTD Accrued Year to Date 224 Used Curr PP Used Current Pay Period 225 Used YTD Used Annual Leave Year to Date 226 RIC Curr PP Reduction In Credit Current Pay
224Used Curr PPUsed Current Pay Period225Used YTDUsed Annual Leave Year to Dat226RIC Curr PPReduction In Credit Current Pay
225 Used YTD Used Annual Leave Year to Dat 226 RIC Curr PP Reduction In Credit Current Pay
226 RIC Curr PP Reduction In Credit Current Pay
· · · · · · · · · · · · · · · · · · ·
Period Due to 80 Hours LWOP
227 RIC YTD Reduction In Credit Year to Date
228 Restricted Curr PP Restricted Current Pay Period
(Applicable to Employees on
Donated Leave Program)
229 Restricted YTD Restricted Year to Date
Donated Curr PP Donated Current Pay Period by
Donor
Donated YTD Donated Year to Date by Donor
Don Returned Curr PP Donated Returned Current Pay
Period to Donor
Don Returned YTD Donated Returned Year to Date
to Donor
Earned Balance Actual Earned Annual Leave
Balance
235 Adv Balance Total Available Annual Leave
Balance Through the End of the
Leave Year (Earned Balance +
Unearned Advanced Balance)
236 Unearned Adv Remaining Annual Leave Advanced for the Current Leave
Year
237 PT C/O Hrs Part Time Carry Over Hours
Balance (Applicable to Part Time
Employees)
238 Use/Lose Use or Lose Hours to be Used by
Leave Year End
239 Use/Lose Date Date Use/Lose Hours Must be
Used By
240 Leave Cat Leave Category Used for Annua
Leave Accrual Rate
241 Leave Ceiling Maximum Carry Over Hours
Allowed
242 WEB ADDR: WEB Address for Leave and
Earnings Field Descriptions

Sick Leave Section:

Number	Field Description	Data Description
243	PYCO YTD	Prior Year Carry Over All Years
244	Earn Curr PP	Accrued Current Pay Period
245	Earn YTD	Accrued Year to Date
246	Used Curr PP	Used Current Pay Period
247	Used YTD	Used Sick Leave Year to Date
248	RIC Curr PP	Reduction In Credit Current Pay
		Period Due to 80 Hours LWOP
249	RIC YTD	Reduction In Credit Year to Date
250	Restricted Curr PP	Restricted Current Pay Period
		(Applicable to Employees on
		Donated Leave Program)
251	Restricted YTD	Restricted Year to Date
252	Earned Balance YTD	Actual Sick Leave Balance

Advanced Sick Leave Section:

Number	Field Description	Data Description
253	Adv YTD	Advanced Year to Date Sick
		Leave
254	Used Cum	Total Advance Sick Leave Used
		for All Years
255	Used YTD	Advanced Sick Leave Used Year
		to Date
256	Repaid YTD	Advanced Sick Leave Repaid
		Year to Date
257	Balance	Balance of Advanced Sick Leave
		(Verify Still Available for Use by
		Checking Expiration Date)
258	Exp Date	Expiration Date to Use or Expire
		Ву

Restored Annual Leave Section:

Number	Field Description	Data Description
259	PYCO	Prior Year Carry Over
260	Restored Acct 1 Cum	Cumulative Restored Leave for
		Account 1
261	Restored Acct 2 Cum	Cumulative Restored Leave for
		Account 2
262	Restored Acct 3 Cum	Cumulative Restored Leave for
		Account 3
263	Used Curr	Used Current Pay Period
264	Used Curr Acct 1 Cum	Cumulative Used for Account 1
265	Used Curr Acct 2 Cum	Cumulative Used for Account 2
266	Used Curr Acct 3 Cum	Cumulative Used for Account 3
267	Dontd Curr	Donated Current Pay Period
268	Dontd Curr Acct 1 Cum	Cumulative Donated for Account
		1
269	Dontd Curr Acct 2 Cum	Cumulative Donated for Account
		2
270	Dontd Curr Acct 3 Cum	Cumulative Donated for Account
271		3
271	Dontd Rtd Curr	Donated Returned Current Pay
272	D (ID)IC A (IC)	Period
272	Dontd Rtd Curr Acct 1 Cum	Cumulative Donated Returned for Account 1
273	Devid Did Com A at 2 Com	Cumulative Donated Returned
2/3	Dontd Rtd Curr Acct 2 Cum	for Account 2
274	Dontd Rtd Curr Acct 3 Cum	Cumulative Donated Returned
274	Donita Kta Carr Acct 5 Cam	for Account 3
275	Balance Acct 1 Cum	Balance Cumulative for Account
273	Balance Acet I Cum	1
276	Balance Acct 2 Cum	Balance Cumulative for Account
2,0	Bulance freet 2 cum	2
277	Balance Acct 3 Cum	Balance Cumulative for Account
		3
278	Expiration Date Acct 1 Cum	Expiration Date to Use or Expire
		By for Account 1
279	Expiration Date Acct 2 Cum	Expiration Date to Use or Expire
		By for Account 2
280	Expiration Date Acct 3 Cum	Expiration Date to Use or Expire
		By for Account 3

Compensatory (Regular) Leave Section:

Number	Field Description	Data Description
281	Earn Curr PP	Earned Current Pay Period
282	Earn YTD	Earned Year to Date
283	Used Curr PP	Used Current Pay Period
284	Used YTD	Used Year to Date
285	Forf Curr PP	Forfeited Current Pay Period
286	Forf YTD	Forfeited Year to Date
287	Stat Cut Curr PP	Statutory Cut Current Pay Period
288	Stat Cut YTD	Statutory Cut Year to Date
289	Paid Curr PP	Paid Current Pay Period
290	Paid YTD	Paid Year to Date
291	Balance Curr PP	Year to Date Balance
292	PYCO	Prior Year Carry Over
293	U/L BY	Use or Lose Hours Before Pay
		Period Ending Date Plus 28 Days

Extended Compensatory Time (EXT COMP TIME) Section:

Number	Field Description	Data Description
294	Used Curr PP	Used Current Pay Period
295	Used YTD	Used Year to Date
296	Forf Curr PP	Forfeited Current Pay Period
297	Forf YTD	Forfeited Year to Date
298	Balance	Year to Date Balance
299	U/L BY	Number of Hours to Expire by
		Pay Period Ending Date Plus 28
		Days

Donated Leave Recipient (RECPT) Section:

Number	Field Description	Data Description
300	PYCO YTD	Prior Year Carry Over Year to
		Date
301	Used B/W	Used Current Pay Period
302	Used YTD	Used Year to Date
303	Received B/W	Received Current Pay Period
304	Received YTD	Received Year to Date
305	Returned Curr PP	Returned Current Pay Period
306	Returned YTD	Returned Year to Date
307	Balance YTD	Year to Date Prior Year Carry
		Over + YTD Received - YTD
		Used - YTD Returned = YTD
		Balance

Religious Compensatory Time Section:

Number	Field Description	Data Description
308	Earn Curr PP	Earned Current Pay Period
309	Earn YTD	Earned Year to Date
310	Used Curr PP	Used Current Pay Period
311	Used YTD	Used Year to Date
312	Forf Curr PP	Forfeited Current Pay Period
313	Forf YTD	Forfeited Year to Date
314	Balance	Year to Date Balance
315	U/L BY	Use or Lose Hours Before Pay
		Period Ending Date Plus 28 Days

Time Off Award (TOA) Section:

Number	Field Description	Data Description
316	AWD 1 BAL	Award 1 Balance
317	AWD 2 BAL	Award 2 Balance
318	AWD 3 BAL	Award 3 Balance
319	AWD 4 BAL	Award 4 Balance
320	AWD 5 BAL	Award 5 Balance
321	AWD 6 BAL	Award 6 Balance
322	NEXT EXP DATE:	Expiration Date of 1st Award to
		Expire

Credit Hours Section:

Number	Field Description	Data Description
323	PYCO YTD	Prior Year Carry Over Year to
		Date
324	Earn Curr PP	Earned Current Pay Period
325	Earn YTD	Earned Year to Date
326	Used Curr PP	Used Current Pay Period
327	Used YTD	Used Year to Date
328	Forf Curr PP	Forfeited Current Pay Period
329	Forf YTD	Forfeited Year to Date
330	Balance	Current Balance

Military Leave Section:

Number	Field Description	Data Description
331	PYCO Days	Prior Year Carry Over Days
		Based on Fiscal Year
332	Used Ytd Dys	Used Year to Date Days
333	Used B/W Hrs	Used Biweekly Hours
334	Balance	Year to Date Balance (in days)

Other Leave Section:

Number	Field Description	Data Description
335	LWOP Curr	Leave Without Pay Hours
		Current Pay Period
336	LWOP YTD	Leave Without Pay Hours Year to
		Date
337	AWOL Curr	Absent Without Leave Hours
		Current Pay Period
338	AWOL YTD	Absent Without Leave Hours
		Year to Date
339	SUSP Curr	Suspension Hours Current Pay
		Period
340	SUSP YTD	Suspension Hours Year to Date
341	WG/Shift2 Biwk Hrs.	Wage Grade Shift2 Biweekly
		Hours
342	WG/Shift2 Biwk Amt.	Wage Grade Shift2 Amount Paid
343	WG/Shift2 Adj Amt	Not Applicable
344	WG/Shift2 YTD Earn	Not Applicable
345	WG/Shift3 Biwk Hrs.	Wage Grade Shift3 Biweekly
		Hours
346	WG/Shift3 Biwk Amt	Wage Grade Shift3 Amount Paid
347	WG/Shift3 Adj Amt	Not Applicable
348	WG/Shift3 YTD Earn	Not Applicable